



Army



Marine Corps



Navy



Air Force



Space Force



Coast Guard



National Guard

Milwaukee County VTC POLICY AND PROCEDURES MANUAL



Milwaukee County Veterans Treatment Court

**Milwaukee County Circuit Court
1st Judicial Branch of Wisconsin
901 North 9th Street
Milwaukee, WI 53233**



Army



Marine Corps



Navy



Air Force



Space Force



Coast Guard



National Guard

Milwaukee County VTC POLICY AND PROCEDURES MANUAL

SECTION 1: MILWAUKEE VETERANS TREATMENT COURT

1.1 PROGRAM OVERVIEW/MECHANISMS

The Milwaukee County Veterans Treatment Court (“VTC”) is a broad based criminal justice initiative designed to link Veterans with evidence based services to address criminogenic needs through the Milwaukee County Early Intervention Program. It includes various mechanisms and programming corresponding to Veterans at all risk levels.

1.2 MISSION STATEMENT OF THE MILWAUKEE COUNTY VETERANS TREATMENT COURT

The Mission of VTC is to successfully habilitate veterans, in recognition of their service to our country and the challenges their service may present to them and their families, by diverting them from the traditional criminal justice system and using evidence based practices to provide them with tools and resources, such as rehabilitative programs and community treatment services, to lead a productive and law-abiding life.

1.3 GOALS OF MILWAUKEE VTC

- a. Reinvigorate the core values of the military into the Veteran participants’ daily routine.
- b. Reduce Veteran participants’ criminal recidivism and other court contacts.
- c. Facilitate Veteran participants’ sobriety, abstinence and improved behavioral health.
- d. Increase Veteran participants’ compliance with treatment and other court ordered conditions.
- e. Assure available VA benefits and services are accessed by Veteran participants.
- f. Integrate community based treatment options and services for Veteran participants as appropriate.
- g. Improve Veteran participants’ family relationships and social support connections.
- h. Improve Veteran participants’ economic stability.



Army



Marine Corps



Navy



Air Force



Space Force



Coast Guard



National Guard

Milwaukee County VTC

POLICY AND PROCEDURES MANUAL

1.4 TARGET POPULATION

U.S. Military Veterans who have committed a criminal offense and who are in need of the structure and support available through VTC. Veterans who are charged with the offense of Operating While Intoxicated (“OWI”) as a 3rd or 4th offense must have a substance or mental health treatment issue in order to be eligible for a disposition under the VTC. Offenses must have been committed in Milwaukee County and not be subject to the exclusions identified in Paragraph 2.5.

1.5 ELIGIBILITY CRITERIA

- Face potential criminal charges in the Milwaukee County Circuit Court and not be subject to the exclusions identified in Paragraph 2.5.
- Have served in the United States Armed Forces and received a discharge other than dishonorable
- Veterans residing outside of Milwaukee County are reviewed on a case by case basis
- Is subject to approval by the Milwaukee County District Attorney’s Office (“MCDAO”) to determine appropriateness for participation
- Participant must be represented by counsel throughout the duration of the VTC agreement

1.6 KEY COMPONENTS OF VTC

Like many treatment courts, VTC has adopted, with slight modifications, the essential tenets of the ten key components as described in the U.S. Department of Justice Publication entitled *Defining Drug Courts: The Key Components*. Brief descriptions of these modifications are listed in the ten key components that follow this introduction. Although there are differences between drug courts, behavioral health courts, and VTC, the *Key Components* provide the foundation in format and content for the essential elements of each of these courts. VTC is a hybrid of substance abuse and behavioral health treatment courts, with the goal of servicing Veterans with addiction, serious behavioral health issues, and co-occurring disorders.



Army



Marine Corps



Navy



Air Force



Space Force



Coast Guard



National Guard

Milwaukee County VTC POLICY AND PROCEDURES MANUAL

1.6.1 Key Component One: VTC integrates alcohol, drug treatment, and behavioral health services with justice system case processing.

The Milwaukee County Veteran Treatment Court promotes sobriety, recovery and stability through a coordinated response to veteran's dependency on alcohol, drugs, and/or management of their mental illness. Realization of these goals requires a team approach. This approach includes the cooperation and collaboration of the traditional partners found in drug treatment courts and mental health treatment courts with the addition of the Department of Veterans Affairs Health Care Network, Veterans Benefit Administration, Veterans and Veterans family support organizations, Community agencies that support the health and wellness of Veterans, and County Veteran Services Officers (CVSO).

1.6.2 Key Component Two: Using a non-adversarial approach, prosecution and defense counsel promote public safety while protecting participants' due process rights.

To facilitate the veterans' progress in treatment, the prosecutor and defense counsel shed their traditional adversarial courtroom relationship and work together as a team. Once a veteran is accepted into the treatment court program, the team's focus is on the veteran's recovery and law-abiding behavior—not on the merits of the pending case.

1.6.3 Key Component Three: Eligible participants are identified early and promptly placed in VTC or Drug Treatment Court.

Early identification of veterans entering the criminal justice system is an integral part of the process of placement in the Veterans Treatment Court program. Arrest can be a traumatic event in a person's life. It creates an immediate crisis and can compel recognition of inappropriate behavior into the open, making treatment difficult due to the veteran's denial for its need.



Army



Marine Corps



Navy



Air Force



Space Force



Coast Guard



National Guard

Milwaukee County VTC POLICY AND PROCEDURES MANUAL

1.6.4. Key Component Four: VTC provides access to a continuum of alcohol, drug, behavioral health and other related treatment and rehabilitation services.

While primarily concerned with criminal activity, substance abuse, and mental illness, the Veterans Treatment Court team also considers co-occurring problems such as primary medical problems, transmittable diseases, homelessness; basic educational deficits, unemployment and poor job preparation; spouse and family troubles—especially domestic violence—and the ongoing effects of war time trauma. Many Veterans may be unaware of their eligibility for VA programs and services.

1.6.5. Key Component Five: Abstinence is monitored by frequent alcohol and other drug testing.

Frequent court-ordered, random drug testing is essential. An accurate testing program is the most objective and efficient way to establish a framework for accountability and to gauge each participant's progress. A continued period of sobriety is required to graduate from VTC (90 days).

1.6.6. Key Component Six: A coordinated strategy governs VTC responses to participants' compliance.

A Veteran's progress through the treatment court experience is measured by his or her compliance with the treatment regimen. The Veterans Treatment Court rewards cooperation as well as responds to noncompliance. The Veterans Treatment Court establishes a coordinated strategy, including a continuum of graduated responses, to continuing drug use and other noncompliant behavior.

1.6.7. Key Component Seven: Ongoing judicial interaction with each Veteran is essential.

The judge is the leader of the Veterans Treatment Court. This active, supervising relationship, maintained throughout treatment, increases the likelihood that a Veteran will remain in treatment and improves the chances for sobriety and law-abiding behavior. Ongoing judicial supervision also communicates to Veterans that someone in authority cares about them and is closely watching what they do.



Army



Marine Corps



Navy



Air Force



Space Force



Coast Guard



National Guard

Milwaukee County VTC POLICY AND PROCEDURES MANUAL

1.6.8. Key Component Eight: Monitoring and evaluation measures the achievement of program goals and gauges effectiveness.

Management and monitoring systems provide timely and accurate information about program progress. Program monitoring provides oversight and periodic measurements of the program's performance against its stated goals and objectives. Information and conclusions developed from periodic monitoring reports, process evaluation activities, and longitudinal evaluation studies may be used to modify the program.

1.6.9. Key Component Nine: Continuing interdisciplinary education promotes effective Milwaukee VTC planning, implementation, and operation.

All Veterans Treatment Court staff should be involved in education and training. Interdisciplinary education exposes criminal justice officials to veteran treatment issues, and the Department of Veterans Affairs, County Veteran Service Officers, and treatment staff to criminal justice issues. It also develops shared understandings of the values, goals, and operating procedures of both the Department of Veterans Affairs and the justice system components. Education and training programs help maintain a high level of professionalism, provide a forum for solidifying relationships among criminal justice partners, the Department of Veterans Affairs, veteran volunteer mentors, and treatment personnel, and promote a spirit of commitment and collaboration.

1.6.10. Key Component Ten: Forging partnerships among VTC, the VA, public agencies, and community-based organizations generates local support and enhances VTC's effectiveness.

Because of its unique position in the criminal justice system, the Veterans Treatment Court is well suited to develop coalitions among private community-based organizations, public criminal justice agencies, the Department of Veterans Affairs, Veterans and Veterans families support organizations, and substance abuse and mental health treatment delivery systems. Forming such coalitions expands the continuum of services available to the Veterans Treatment Court participants and informs the community about the Veterans Treatment Court concepts. The Veterans Treatment Court fosters system wide involvement through its commitment to share responsibility and participation of program partners.



Army



Marine Corps



Navy



Air Force



Space Force



Coast Guard



National Guard

Milwaukee County VTC

POLICY AND PROCEDURES MANUAL

SECTION 2: ENTRY AND REFERRAL PROCESS

2.1 DETERMINATION OF BENEFITS

Prior to being considered for placement in VTC, a Veteran must have been assessed for eligibility. If determined eligible for care and services at the Department of Veterans Affairs (“VA”), the VA will be the designated treatment provider when appropriate. If the Veteran accepted into VTC is not eligible for VA benefits, he or she will be referred to appropriate community based services through the Milwaukee County Behavioral Health Division, The Center for Veterans Issues (“CVI”), or other private insurance entities.

2.2 REFERRAL

Anyone may refer cases involving Veterans to VTC, to include, but not limited to, judges, attorneys, the Veteran, Department of Corrections (“DOC”), family members, or victims. VTC is a voluntary program. The Veteran must complete the VTC application packet and submit the packet to the VTC Coordinator to start the screening process and determine eligibility for participation in VTC. Upon receipt of the VTC application packet, the VTC coordinator will notify the MCDAO to have the case reviewed for participation in the VTC.

2.3 REVIEW OF ELIGIBILITY

The MCDAO will review the eligibility standards for the referred Veteran and determine if Milwaukee County charges allow for participation in VTC or any other Milwaukee County Early Intervention process. Veteran’s with out of Milwaukee County cases will need to work with their defense attorney to resolve those cases prior to admission to the VTC consistent with participation in the Milwaukee VTC (ie short jail sentence, hold open, concurrent probation, etc). Cases denied admission by the MCDAO may be appealed, by the request of the Veteran defendant or counsel, and may be reviewed by the Team for additional input and consideration. The MCDAO retains ultimate discretion to determine veteran participation in the VTC on a case by case basis and has the ultimate authority to offer admission to VTC.

If approved by the MCDAO, the Veteran is expected to follow through with the necessary assessments. The VTC Coordinator will work with the Veteran to schedule the



Army



Marine Corps



Navy



Air Force



Space Force



Coast Guard

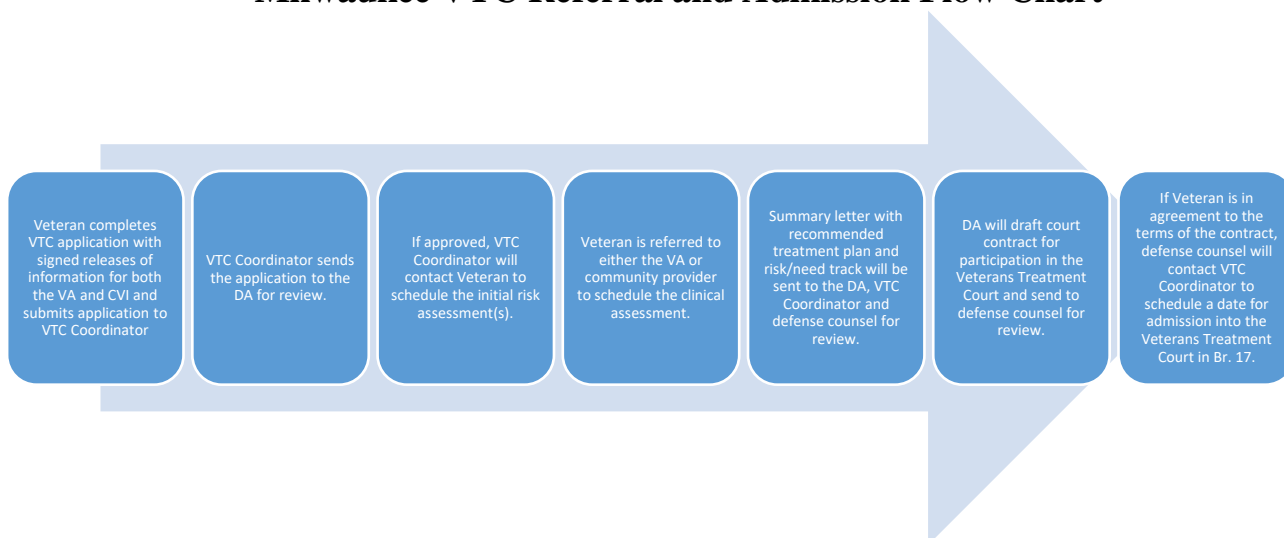


National Guard

Milwaukee County VTC POLICY AND PROCEDURES MANUAL

initial risk assessment and, if needed, the intoxicated drivers assessment (for OWI offenders only). Upon completion of the risk assessment and OWI assessment (if applicable), the VTC Coordinator will refer the Veteran to the assigned agency to schedule the clinical assessment. The assigned agency will draft a summary report to include treatment recommendations, diagnoses and assessed risk/need level. The VTC coordinator will share the summary report with the defense counsel and the MCDAO for review. The MCDAO will then draft the court agreement for participation in the VTC program. The defense counsel will review the proposed agreement with his/her client. If the Veteran is amenable to the terms of the agreement, the VTC coordinator will work with the defense to schedule a date for admission into VTC.

Milwaukee VTC Referral and Admission Flow Chart





Army



Marine Corps



Navy



Air Force



Space Force



Coast Guard



National Guard

Milwaukee County VTC

POLICY AND PROCEDURES MANUAL

2.4 CHARGES RESULTING IN EXCLUSION

- Residential Burglary: Individuals charged with residential burglary will be ineligible unless supported by the victim.
- Firearms charges: Felony firearm charges are ineligible. Misdemeanor firearm offenses are ineligible for pre-charge Diversion, but CCW and related firearm charges will be considered for a DPA on a case by case basis (no prior firearms/crimes of violence and no aggravating factors, including but not limited to fleeing, violence, firearms use, indicia of impairment, firearm not stolen).
- History of Firearms: Individuals with a history of felony firearm charges will generally be ineligible unless approved by the District Attorney. However, a person with a history of a misdemeanor firearms cases in their past will be evaluated on a case by cases basis by the prosecutor handling the case.
- Felony sex offenses: Individuals charged with a felony sex offense are ineligible unless otherwise approved by the Sensitive Crimes Deputy District Attorney.
- Crimes of violence: Any charge or history of homicide or other crime that involves great bodily harm as defined in Wis. Statutes Section 939.20 (14) unless approved by the District Attorney will be ineligible for an early intervention disposition.
- Public welfare and entitlement charges: Individuals with any charge (e.g., theft, attempt theft, forgery, fraudulent applications) wherein the defendant's actions defraud or attempt to defraud a State of Wisconsin Agency (e.g., Workers Compensation, Unemployment Compensation, W2, etc.) are ineligible unless approved by a Deputy District Attorney.
- Domestic violence: Individuals charged with domestic violence will be reviewed on a case by case basis for an early intervention disposition by the Domestic Violence Team Captain or a Deputy District Attorney.
- Gang involved: Individuals with a history of arrests, criminal convictions or other information that is documented consistent with the provisions of Wisconsin Stats. Section 939.22(9) and (21) for gang related activity will not be eligible unless approved by a Deputy District Attorney.
- Drug offenses: Individuals charged with drug offenses are ineligible for Early Intervention if any of the following conditions exist¹:

2 Individuals in possession of prescription drugs must have their case "reviewed" by the "Pill Prosecutor" in the Violent Crimes Unit who specializes in such cases to determine eligibility for Early Intervention. Defendants employed by a Pharmacy, medical office, hospital or whose job duties permit access to prescription medications, and who then utilize their employment to fraudulently to obtain medications will only receive a Diversion or DPA if approved by the "Pill Prosecutor." Any Early Intervention programming offered to persons holding a professional license/registration in the medical field must contain



Army



Marine Corps



Navy



Air Force



Space Force



Coast Guard



National Guard

Milwaukee County VTC

POLICY AND PROCEDURES MANUAL

- Individuals are in possession of drugs in the following amounts/weights or greater:
 - 500 or more grams of marijuana or,
 - 5 or more grams of cocaine or,
 - 3 or more grams of heroin, or,
 - 5400 or more milligrams of Oxycodone (180 pills of 30 mg Oxy or 68 pills of 80 mg pills) unless approved by the “Pill Prosecutor” or
 - 180 or more pills of Schedule II Narcotics (morphine, etc) unless approved by the “Pill Prosecutor” or,
 - 200 or more pills of Schedule III through V controlled substances unless approved by the “Pill Prosecutor” or,
 - Evidence suggests individuals have an ongoing pattern of distributing drugs over a period of six months or more for the sole or primary purpose of supporting themselves and/or others through the financial gains derived from drug distribution.

2.5 CHARGE DISPOSITION-

A Veteran accepted to participate in VTC will enter into one of the following types of agreements:

2.5.1. Milwaukee County Deferred Prosecution Agreement: Those who are determined to be low/moderate to moderate risk for re-offense – based upon the results of one or more scientifically validated criminal re-offense risk assessment scales – and who are not excluded by criteria listed below, have the opportunity to have their judgment of conviction deferred for their provable charge, which is not subject to legitimate 4th, 5th, or 6th amendment claims, until such time as the individual has successfully demonstrated their ability to lead a pro-social, law abiding life. All participants of the Deferred Prosecution Agreement (“DPA”) Program will be required to have the assistance of legal counsel, and will complete and sign a written agreement. No defendant will be denied a DPA if they, in good faith, decline to waive a preliminary hearing or litigate a legitimate suppression motion. Those who are not successful in the DPA will be prosecuted for

language requiring the defendant to notify the Department of Safety and Professional Services within 14 days of entry into the DPA/Diversion, and provide the Department with a copy of the criminal complaint, police reports, and DPA/Diversion agreement. Any DPA/Diversion offered to persons who utilized their employment in the healthcare field to obtain prescription medications must include a provision prohibiting the defendant from working in any capacity where they will have access to prescription medications during the pendency of the agreement.



Army



Marine Corps



Navy



Air Force



Space Force



Coast Guard



National Guard

Milwaukee County VTC POLICY AND PROCEDURES MANUAL

their provable charge. By virtue of the assessed risk level and/or nature of the offenses committed by individuals who might participate in this program, a permanent record of these Veterans' arrest will be maintained, regardless of successful completion of the DPA.

Veterans who are on DOC supervision who would otherwise meet the DPA eligibility criteria shall be considered on a case by case basis for a DPA in conjunction with a formal Alternative to Revocation

2.5.2. Deferred Sentencing Agreements: Veterans charged with OWI as a second offense may be allowed to enter into an agreement wherein the Veteran pleads guilty, is convicted, but sentencing is deferred for a period to be determined based on the Veteran's assessed risk and need level. Similar to a DPA, the Veteran must agree to follow certain conditions designed to enhance their ability to lead a pro-social, law abiding life. Most notable among these is substance related treatment. Unlike a DPA, upon successful completion of the agreement, the conviction remains in effect and the state will recommend that the Veteran is sentenced to the lesser of a two tiered recommendation specified in the agreement. If the Veteran is not successful, the MCDAO will make a greater recommendation. The eligibility framework, treatment and monitoring, staffing requirements, responses and incentives are identical to the Early Interventions previously described.

2.5.3 Enhanced Probation: Veterans who are charged with the offense of OWI as a 3rd or 4th offense or other qualifying offense may be eligible for an Enhanced Probation Agreement. In these cases, the Veteran participants will plead guilty, have judgment of conviction entered and placed on probation. Length of probation varies dependent on both the offense and the risk/needs levels. Veterans must serve the mandatory minimum sentence as a condition of probation with a greater amount stayed for later use as a sanction. After serving the initial period, the Veteran must report to the probation agent, comply with the rules of supervision and also appear regularly in court as part of the VTC. DOC will monitor, provide treatment resources for and advise the court on compliance within recommended or required treatment. Upon successful completion of probation, the balance of the conditional time will be permanently stayed and the Veteran will be successfully discharged from probation and the program. Violations warranting revocation may result in responses by DOC and/or the VTC court short of revocation. More serious violations will result in discharge from the program and probation revocation being sought by the DOC. Other mandatory provisions, (license suspension,



Army



Marine Corps



Navy



Air Force



Space Force



Coast Guard



National Guard

Milwaukee County VTC

POLICY AND PROCEDURES MANUAL

Ignition Interlock Device, AODA and drivers safety plan) must be completed during probation.

2.6 RELEASES

The Veteran must execute all appropriate releases to accomplish the goals and requirements of VTC. Should a participant choose to revoke their release, it would lead to termination from the VTC or Early Intervention Program.

2.7 JUDICIAL REVIEWS/VETERANS COURT SESSIONS

The Veteran will, as ordered by VTC, appear for a series of judicial reviews until it is determined that the Veteran has completed the requirements of their court agreement. If participating in a Diversion agreement, the review will occur with a member of the District Attorney's Office in lieu of a Milwaukee VTC judge.

2.8 GENERAL REQUIREMENTS

In addition to the initial risk assessment (ORAS), all participants will complete a diagnostic assessment as determined by the assigned monitoring agency. The following summarizes the types of conditions that may be required pursuant to the above-referenced agreements, which will vary based on assessed level of risk and need.

- Remain law abiding.
- Do not use or possess firearms without written court authorization No use of any alcohol or alcohol based products if related to your case and/or directed by the agreement.
- No use of any drugs or controlled substances or illicit substances not prescribed by a physician and only if the prescription is shared with VTC and probation officer, if any. Provide prescriptions for all prescribed medications to their respective case monitor within 48 hours of obtaining the prescription and utilize one prescribing physician for all medications unless medically contraindicated.
- Submit to all required alcohol and/or substance testing as ordered by VTC within the established timelines.
- Promptly attend all court appearances, as required.
- Comply with individual treatment plan as established by the VA, community based service providers, or the probation officer.



Army



Marine Corps



Navy



Air Force



Space Force



Coast Guard



National Guard

Milwaukee County VTC

POLICY AND PROCEDURES MANUAL

- Cooperate with unscheduled home visits by probation officers, law enforcement officers, and Veterans Court Team members.
- Pay all fines, court fees, probation fees, and restitution as ordered by VTC.
- Complete all required community service work and obtain written documentation of such on agency letter head.
- Participate in the Restorative Justice Program, as required.
- Work with the Veterans Peer Mentor assigned to each participant of Milwaukee VTC as deemed necessary.
- Attend self-help or community support groups, as ordered by VTC, as appropriate.
- Participate in training or educational programming, as ordered by VTC.
- Obtain and maintain employment/income, actively seek employment, or make progress toward educational goals, as appropriate.
- Secure stable housing, as ordered by VTC.
- Place of residence be subject to VTC Team approval.
- No in-state or out of state travel, regardless of whether it is overnight, if it interferes with required appointments and/or drug tests without VTC Team approval.
- Be respectful.

SECTION 3: PROGRAM TRACKS AND PHASES

3.1 PROGRAM TRACKS

Evidence based research suggests treatment court programs either limit their population to high-risk/high-need individuals or develop different tracks for participants with different risk and need levels². Treatment and supervision services should be specifically tailored to the risk/need profile of the Veteran participant. Interventions that are well-suited for participants in one quadrant may be a waste of resources or contraindicated for those in another quadrant. Veteran participants are assessed before admission and placed in one of four tracks based on risk and need. The Veteran participant will appear for a series of court reviews as determined by track placement. If VTC identifies behavioral

² Veterans assessed as low risk/low need have a low risk to re-offend and do not have a substance use or mental health disorder. These individuals may be higher functioning and require little of the court's resources as they typically complete program requirements with little intervention. Treatment, if any, should focus on prevention and education. Minimal supervision is required. No formal phase structure is established for veteran participants assessed as low risk/low need.



Army



Marine Corps



Navy



Air Force



Space Force



Coast Guard



National Guard

Milwaukee County VTC

POLICY AND PROCEDURES MANUAL

reasons that increases the Veterans need for a higher level of supervision and/or treatment, the Veteran may be moved to the corresponding track. *See appendix A.*

3.2 PHASES

Except for Veterans who are assessed as low risk and low need, Veterans must progress through five phases in order to graduate from VTC. The length of the agreement varies depending on the type of agreement and the assessed risk/needs level of the Veteran, but is a minimum of 12 months. The amount of time in VTC also depends upon the participant's progress and compliance in the individual case plan. The requirements in each phase may be adjusted based on the Veteran's performance. Each phase consists of specified treatment objectives, therapeutic and rehabilitative activities and specific requirements. VTC provides alternate phase structures and tracks for OWI offenders due to the complexities and different needs of this population. Veterans will be required to submit a continuing care or stabilization plan that must be approved by VTC prior to graduating. *See Appendix B*

SECTION 4: STRUCTURED RESPONSES TO BEHAVIORS

4.1 RESPONSES

Responses are the imposition of a consequence as a direct result of a prohibited or undesirable activity. Responses are aimed at changing negative behavior of a specific Veteran participant. Responses are individualized in a manner as would be perceived as negative by the recipient, and such be sufficient to elicit the desired behavioral change. General responses are determined on an individualized basis. VTC will determine the appropriateness of program expectations based on the initial needs and barriers, responsivity needs, and criminogenic needs. Appropriate responses will be guided by the contents of the Evidence Based Decision Making (EBDM) Behavior Response Guide, Factors Influencing Response Level, and the Milwaukee County Response Matrix. *See appendices C and D*

4.1.1 Procedure for Imposing Responses: If the Veteran participant does not comply with the established treatment plan, the rules of VTC, probation, Circuit Court Judge orders, or any other aspect associated with participation in VTC, responses may be imposed, which may include, but is not limited to, the following:

- Warnings or admonishments



Army



Marine Corps



Navy



Air Force



Space Force



Coast Guard



National Guard

Milwaukee County VTC

POLICY AND PROCEDURES MANUAL

- Increased alcohol or substance testing
- Increased visits with probation officer and/or case monitor
- Increased appearances at court sessions
- Write an essay on a topic as identified by VTC
- Increased participation in self-help meetings, such as AA, NA or CA
- Increased treatment, including but not limited to intensified Chemical Dependency treatment (outpatient to residential), treatment extensions, or increased therapy sessions
- Additional community service hours
- Incarceration
- Termination from the VTC

4.1.2 Unsuccessful Completion/Termination: Unless the Veteran participant has committed a new criminal offense, termination from VTC generally occurs only after structured responses have been imposed and the Veteran participant continues to disregard the rules of their agreement. Program termination will occur as a last resort, after affording every reasonable opportunity to succeed in the Veterans Treatment Court.

4.1.3 Examples of Disregard for Program Rules: The Veteran participant has shown disregard for program rules when he or she has engaged in behaviors which may include, but is not limited to, the following:

- Absconding from any residential or inpatient treatment facility.
- Failing to attend treatment or therapy.
- Repeated positive alcohol or substance tests.
- Tampering with alcohol or substance tests to provide false results.
- Providing breath or substance samples from any other person and representing the sample as that of the Veteran participant.
- Committing criminal acts.
- Failure to attend VTC court sessions as required.
- Failure to make a good faith effort toward restitution requirements as applicable.

4.2 INCENTIVES

Incentives are responses to compliance, perceived as positive by the recipient as well as the VTC Team.



Army



Marine Corps



Navy



Air Force



Space Force



Coast Guard



National Guard

Milwaukee County VTC

POLICY AND PROCEDURES MANUAL

4.2.1 Procedure for Awarding Incentives: If the Veteran participant complies with the established treatment plan, the rules of VTC, probation, Circuit Court Judge orders, and all other conditions or requirements associated with participation in VTC, the team may award incentives, which may include, but is not limited to, the following:

- Praise, acclaim or recognition.
- Bus cards or tokens.
- Appear virtually for scheduled court reviews
- Gift cards or gift certificates.
- Decreased visits with probation officer and/or case monitor
- Decreased frequencies at court sessions.
- Veteran of the Week.

SECTION 5: TREATMENT PROTOCOL

VTC must provide prompt admission to continuous, comprehensive, evidence-based treatment, social and trauma informed rehabilitation services to meet a participant's criminogenic needs and SUDS (Substance Use Disorder Services) needs. Treatment providers must utilize evidence-based manualized curricula with fidelity, individualized to fit participant's needs, and take into consideration responsivity needs, including but not limited to culture, gender, age, trauma history and cognitive abilities.

5.1 INDIVIDUAL TREATMENT PLAN:

Treatment plans are flexible and adjusted based upon a Veteran participant's individual risks, needs and goals. The individualized treatment plan takes into account the Veteran participant's baseline functioning, individual capabilities, and holistic needs; which includes physical, behavioral, and spiritual interests. Individualized treatment plans are altered as needed to reflect the progress, or lack thereof, being made by the Veteran participant. Treatment plans will be developed in consultation with the assigned monitoring agency and, if applicable, the Recovery Support Coordinator, and will take into account identified criminogenic needs.

5.1.1 Modification of the Individualized Treatment Plan: If the individualized treatment plan is inadequate to meet the Veteran participant's needs (e.g., the Veteran participant exhibits symptoms of psychosis, suicidal ideation, self-injuring behavior, or continues to use alcohol or other substances), VTC may request additional assessments, if necessary,



Army



Marine Corps



Navy



Air Force



Space Force



Coast Guard



National Guard

Milwaukee County VTC POLICY AND PROCEDURES MANUAL

in an effort to modify the level of treatment upon the recommendation of the Veteran participant's treatment providers. The Veteran participant may be required to move from an outpatient treatment venue to an inpatient or a residential treatment venue.

5.1.2 Utilization of VA Services: Veteran participants who qualify for services through the VA Medical Center or VA Clinics may be required to participate in treatment services according to the assessment/evaluation and treatment plan established for them at the VA unless otherwise provided for in their agreements.

5.1.3 Utilization of Community-Based Services: Veteran participants who do not qualify for VA benefits, or those who qualify for only limited VA benefits, may be required to participate in community-based programming based upon assessment/evaluation, treatment plan, and case plan established for them by other specified community based service providers. Veteran participants who qualify for any level of VA benefits may also be required to utilize community-based services as deemed appropriate to their individual treatment needs.

5.1.4 Network of Treatment Providers: VTC maintains a network of community-based behavioral and medical health and chemical dependency treatment providers. Services include, but are not limited to:

- Outpatient behavioral health services
- Residential crisis center services
- Dual diagnosis programs
- Hospital-based programs
- Short and long-term residential treatment programs
- Outpatient treatment programs
- Psychiatric services
- Intensive outpatient case management services
- Educational services
- Faith-based services
- Work Force Connections

5.1.5 Referral to Services: VTC, in conjunction with recommendations from professional assessments and evaluations, may require Veteran participants to participate in specific programs based upon the person's clinical need, program and funding availability, the program administrator's ability and willingness to comply with VTC reporting requirements, VTC's capacity to provide culturally appropriate services for the Veteran



Army



Marine Corps



Navy



Air Force



Space Force



Coast Guard



National Guard

Milwaukee County VTC

POLICY AND PROCEDURES MANUAL

population, and the Veteran participant's willingness to engage the program appropriately.

5.1.6 Treatment Providers at Veterans Individual Court Sessions: Treatment providers, with whom VTC maintains close communication, may appear in court and/or staffing for the purpose of providing input regarding their respective client to the Circuit Court Judge on the Veteran participant's progress in treatment, or to watch the Veteran participant's progress in court.

5.1.7 Monitored Medications: Veteran participants who require monitored psychotropic medications or other monitored medications are referred to appropriate agencies capable of both monitoring the medications and complying with reporting requirements to assure that the Veteran participant is medication compliant.

5.2 EVALUATION DESIGN

The best way to determine the effectiveness of any new program is to conduct a thorough evaluation of the program. To achieve this goal, VTC will establish an evaluation team to develop uniform methods for data collection and information sharing to be used for process and outcome evaluations based on the goals and objectives of the VTC.

5.3 MILWAUKEE AREA VETERANS MENTOR PROGRAM

5.3.1 Veteran Mentor: All mentors will be selected, trained, and overseen by the Mentor Coordinator. A trained mentor will be assigned to Veterans identified in need of peer mentoring services. Individual mentors must be 21 years of age or older, and be a Veteran of the United States Military. Prior to provision of services, each mentor must complete orientation/training, complete a background check, and agreed to alcohol/drug screens at any point during their role as a Mentor. Mentors are subject to professional and ethical standards as defined by the State of Wisconsin. Training and oversight will occur on an ongoing basis by a Mentor Coordinator, and peers will submit a certificate of training completion to their supervisor. A Veteran Mentor must possess the knowledge and experience necessary to safely and effectively provide support services to Veterans receiving mental health and substance abuse services. A Veteran Mentor is engaged to develop a one-on-one relationship and function as both a positive role model and advocate for Veterans involved in the justice system. To protect the personal connection, mentors will not attend staffing, nor be a voting member of the team.



Army



Marine Corps



Navy



Air Force



Space Force



Coast Guard



National Guard

Milwaukee County VTC

POLICY AND PROCEDURES MANUAL

The role of the Veteran Mentor includes, but is not limited to:

- Advocating for the needs of the Veteran and his or her family
- Teaching the Veteran how to develop skills necessary to self-advocate
- Serving as a mentor to the Veteran, instilling a sense of hope that resiliency and recovery are achievable goals
- Assist the Veteran in navigating multiple services systems
- Assist in determining eligibility for VA Health Care and connecting Veterans to such services
- Collaborate with community provides and Veteran support agencies to assist Veterans not eligible/not appropriate for VA Health Care in obtaining alternative affordable treatment options
- Assist Veterans in obtaining employment and housing
- Maintain confidentiality
- Fill out documentation after every peer contact within 72 hours of contact

5.3.2 Mentor Coordinator: All mentors will be selected, trained, and overseen by the Mentor Coordinator. The Mentor coordinator will match participants while considering person centered factors such as branch and type of service, strengths, needs, mutual interests, life experiences, trauma history, and other commonalities. The Mentor Coordinator, or their assigned designee, will attend staffing as part of the VTC team.

5.4 ETHICS AND CONFIDENTIALITY

Any program that specializes, in whole or in part, in providing treatment, counseling, assessment, and referral services for participants with alcohol and/or substance problems must comply with the Federal confidentiality regulations (42 C.F.S. § 2.12(e)). The federal regulations apply to programs that receive federal funding, and federal law prevails if there is a conflict with state laws.

There are two federal laws and a set of regulations that guarantee program participants will enjoy strict confidentiality of information about them when receiving alcohol and/or substance assessment and treatment services. See, 42 U.S.C. §§ 290dd-3 and ee-3 and 42 C.F.R. Part 2.

Confidentiality of program participants is governed by 42 U.S.C. § 290dd, which encourages treatment and is applicable to most problem solving or specialty court



Army



Marine Corps



Navy



Air Force



Space Force



Coast Guard



National Guard

Milwaukee County VTC POLICY AND PROCEDURES MANUAL

programs. If the court orders screening, assessments, referrals, treatment, and/or diagnosis for a program participant, § 290dd will be applicable. Information that is protected by federal confidentiality regulations may always be disclosed after a program participant has signed a proper consent or waiver form. The regulations also permit disclosure without the program participant's consent in several situations, to include medical emergencies, program evaluations, and communications among program staff members.

Veteran participants who refuse to sign consent or waiver forms permitting essential communications to occur can be excluded from Milwaukee County VTC on a temporary basis in the hope that resistance to signing the consent or waiver forms will evaporate as treatment proceeds. Continued refusal to sign consent or waiver forms by the Veteran participant will be a ground for termination from VTC.

Veteran participants in VTC must be informed in writing of their privacy rights. Veteran participants who are eligible for VA healthcare must sign a VA Release of Information upon entering into VTC. Information that is protected by Federal confidentiality regulations may only be disclosed after the Veteran participant has signed a proper consent form.

5.5 ROLES AND RESPONSIBILITIES OF VTC

5.5.1 Circuit Court Judge: The Circuit Court Judge supervises the Veteran participant through VTC if subject to a DPA, DSA, or Enhanced Probation Agreement. The supervision consists of contact during regularly scheduled court sessions, and is premised upon input from the VTC team. The Circuit Court Judge addresses the Veteran participant's behaviors, by imposing responses of various degrees for improper behavior and incentives of various degrees for proper behavior. The Judge will lead VTC in making decisions that affect each Veteran participant in the aforementioned agreements. The goal of the Judge is to insure that the Veteran participant work toward the overall goals of the VTC program, as stated in paragraph 1.3.

5.5.2 Prosecutor: The prosecutor will utilize all available information about the potential Veteran participant that is known at the time his or her charges are negotiated to determine eligibility and appropriateness for the program. The prosecutor will also be responsible for conferring with victims associated with the crimes committed by Veterans being considered for the VTC and DTC. The prosecutor will seek dispositions that will



Army



Marine Corps



Navy



Air Force



Space Force



Coast Guard



National Guard

Milwaukee County VTC POLICY AND PROCEDURES MANUAL

not only allow the Veteran to be successful in VTC but will always promote public safety.

5.5.3 *Defense Attorney:* The defense attorney must always advocate for his or her client's legal rights. This includes advocating for the client's access to and continued participation in VTC. The defense attorney will assist in determining eligibility of their client for the VTC. Counsel will assure that the client's confidentiality rights are met. The defense attorney will be available to provide ongoing limited legal representation to each Veteran participant throughout their justice involvement.

5.5.4 *Treatment Providers:* Treatment providers provide behavioral health, medical health, chemical dependency, and domestic abuse treatment or counseling based upon the Veteran participant's individual needs and goals. Treatment providers are invited to attend court program sessions for the Veteran participants they serve. Treatment providers will provide timely progress reports and input on various and appropriate treatment strategies and modalities, so the information may be utilized by VTC team during the staff meeting prior to the court session, (if applicable), or during court proceedings themselves.

5.5.5 *Probation or Extended Supervision Officer:* The probation or extended supervision officer provides intensive DOC supervision of assigned Veteran participants. The probation or extended supervision officer assures that DOC resources, which includes a broad range of rehabilitative and care management services, are provided to and properly utilized by their assigned Veteran participants. The probation or extended supervision officer is to work within the vision of VTC determined to be in the best interest of each assigned individual Veteran participant. He or she will attend all staff meetings and court sessions, and organize and present progress and adjustment information during the staff meetings.

5.5.6 *Evaluator:* The VTC Evaluator will develop an evaluation plan and data collection strategy. The evaluator is responsible for completing a process and outcome evaluation. The evaluator is not required to attend VTC staffings or court dates on a regular basis.

5.5.7 *Veteran Justice Outreach Coordinator/Community Based Case Manager:* The Veteran Justice Outreach Coordinator ("VJO") or Community Based Case Manager attends the staff meetings in person or by telephone and serves as the liaison between the Veteran participant, the Veterans Court Program, and their respective treatment facility.



Army



Marine Corps



Navy



Air Force



Space Force



Coast Guard



National Guard

Milwaukee County VTC POLICY AND PROCEDURES MANUAL

He or She reviews evaluations and/or assessments from the VA medical center, clinic, or community based treatment, advises the Veterans Treatment Court Team and the Veteran's attorney on the behavioral health status of the prospective Veteran participant and recommends a program participation plan and/or an individualized treatment plan, refers the prospective Veteran participant for additional chemical, behavioral or medical health evaluations or assessments, as needed, collects ongoing information concerning the Veteran participants progress with treatment providers and compliance with court ordered conditions and provides progress and adjustment information.

5.5.8 Veterans Mentor Coordinator: The Milwaukee Area Veterans Mentor Program is governed by Mentor Coordinators who are independently working to assist Veterans at the earliest possible time they enter the legal system. See section 4.3 for a description of services offered.

5.5.9 Law Enforcement Liaison: The Law Enforcement Liaison assists in gathering information concerning the Veteran's criminal history/district contacts/gang or gun nexus to determine appropriateness for the VTC and DTC through communication with District officers and/or access to law enforcement intelligence databases. The Law Enforcement Liaison also coordinates law enforcement efforts to monitor Veteran participants (including home visits and other conditions of release pursuant to the agreement) as well as to locate absconders. He or She will also participate as the law enforcement representative in VTC staffing and appearances.

5.5.10 VTC Court Coordinator: The VTC Court Coordinator is responsible for the overall management of the VTC on behalf of the Office of the Chief Judge and Judicial Operations Manager. This includes administrative assistance to the VTC Court Judge, coordinating the selection and admission of VTC participants, providing linkage to community-based treatment and service providers, coordinating VTC team agendas and staffing program participant compliance. Day to day responsibilities include ensuring activities and services are documented appropriately in paper and electronic files and working closely with the VTC Team to ensure that best and evidence-based practices are being followed. The Coordinator is responsible for monitoring performance outcomes and maintaining high quality services within the budget limits outlined in the contract.



Army



Marine Corps



Navy



Air Force



Space Force



Coast Guard



National Guard

Milwaukee County VTC

POLICY AND PROCEDURES MANUAL

5.6 NEW TEAM MEMBERS

It is recommended all new team members complete the New Team Member Orientation provided by the VTC Coordinator. It is also recommended new team members participate in continuing education training through the Wisconsin Association of Treatment Court Professionals (“WATCP”), The National Association of Treatment Court Professionals (“NADCP”), Justice for Vets (“J4V”), National Drug Court Institute (“NDCI”), and National Center for State Courts (“NCSC”).

SECTION 6: DEFINITIONS

6.1 INDIVIDUALIZED TREATMENT PLAN

The Individualized Treatment Plan includes, but is not limited to, substance use treatment, individual and/or group therapy, self-help groups, behavioral health treatment and/or counseling, behavioral health and/or medical appointments, medication monitoring, domestic abuse groups and/or programming, involvement with additional evaluations and/or assessments and complying with all resulting recommendations, cognitive and/or behavioral modification therapies, and family and/or spouse counseling and/or therapy. Treatment plans will be developed in consultation with assigned monitoring agency, and will take into account identified criminogenic needs.

6.2 RELAPSE PREVENTION PLAN/WELLNESS RECOVERY ACTION PLAN

The Relapse Prevention Plan or WRAP is a continuing care plan Veteran participants may develop to demonstrate that they can stay sober and drug free, address their behavioral health and/or medical needs, provide for their own welfare, and account for how they will maintain a lifestyle that results in reduced risk for relapse, recidivism or regression of progress made in their behavioral or medical health after completing the VTC.

APPENDIX A: Alternative Tracks

Risk and Need Considerations		
	High Risk	Low Risk
High Need	<i>Standard Drug Court Track</i> *Status calendar *Substance abuse treatment *Pro-social and adaptive habilitation *Focus consequences on treatment and supervision *Positive reinforcement	<i>Treatment Emphasis</i> *Non-compliance calendar *Substance abuse treatment *Adaptive habilitation *Focus consequences on treatment
Low Need	<i>Accountability Emphasis</i> *Status Calendar *Prevention services *Pro-social habilitation *Focus consequences on abstinence and supervision	<i>Diversion Emphasis</i> *Non-compliance calendar *Prevention services *Focus consequences on abstinence

Appendix B: Phase Structures Based On Risk and Need

Milwaukee VTC Phases (High Risk/High Need)

Supervision and Treatment Emphasis

As a participant in the VTC, you must complete five phases in order to graduate from the program. The expected length of the program is a minimum of 12 months. The amount of time you will spend in the program depends upon the participant's progress and compliance in the individual case plan. The requirements in each phase can be adjusted based on the participant's performance in the program. Each phase consists of specified treatment objectives, therapeutic and rehabilitative activities and specific requirements.

****Note that in addition to phase requirements, the Judge and VTC Team reserve the right to set specific individual goals that should be accomplished before the next court appearance****

Phase 1: Orientation Phase

Duration: Minimum of 30 Days

The goal of Phase 1 is to develop an individualized case plan for VTC and treatment plan with AODA/Mental Health provider(s). This phase focuses on stabilization, induction into treatment, and resolving conditions that are likely to interfere with retention and compliance with treatment.

Phase requirements:

- Attend VTC weekly or as scheduled by the Judge
- Obtain health insurance, if needed
- Maintain contact with monitoring agency as scheduled
- Attend all scheduled appointments with VA and/or community providers and follow recommendations and goal planning
- Full compliance with random drug/alcohol testing
- Check in with Veteran Mentor Program, at minimum, one time
- Prepare and maintain a list of phone numbers for support, including your mentor and emergency contacts; review with assigned monitoring agency
- Address transportation, if needed
- Identify housing needs or options and discuss medical and dental needs

Additional Advancement Criteria:

- Submit a phase-up request form, which must be approved by the VTC Team prior to phase advancement
- No alcohol or drug use for 14 consecutive days before advancement
(Missed or diluted tests are considered positive)

Phase 2: Stabilization Phase

Duration: Minimum of 60 days

The goal of Phase 2 is to demonstrate compliance with and progress in the individualized treatment plan. Participants will be expected to effectively utilize recovery and/or coping skills and actively apply it to daily life to obtain/maintain sobriety and/or therapeutic gains. This plan may need to be modified from time to time to address ongoing and recovery needs.

Phase requirements:

- Attend VTC bi-monthly or as ordered by the Judge
- Maintain contact with monitoring agency as scheduled
- Attend all appointments with the VA and/or community providers
- No unexcused absences from scheduled services and appointments
- Attend 2 support groups per week
- Develop and/or maintain stable housing plan as approved by the VTC Team
- Address financial stability, if applicable (budget assessment)
- Full compliance with random drug/alcohol testing
- Check in with Veteran Mentor program

Additional Advancement Criteria:

- Submit a phase-up request form, which must be approved by the VTC Team prior to phase advancement
- No drug or alcohol use for 30 days before advancement
(Missed or diluted tests are considered positive)

- *If restitution is owed, draft a restitution payment plan*
- *If community service is required, draft a community service plan of action*

Phase 3: Advanced Practice Phase

Duration: Minimum of 90 days

The goal of Phase 3 is to demonstrate compliance with and progress in the individual treatment plan. Participants will be expected to effectively utilize recovery and/or therapeutic skills and actively apply it to daily life. They must identify pro-social activities they feel are beneficial to their needs. The individualized treatment plan may continue to be modified from time to time.

Phase requirements:

- *Attend VTC monthly or as ordered by the Judge*
- *Maintain contact with monitoring agency as scheduled*
- *Attend all appointments with the VA and/or community providers*
- *No unexcused absences from scheduled services and appointments*
- *Attend 2 support groups per week*
- *Full compliance with random drug/alcohol testing*
- *Participant begins criminal thinking program(s) according to assessed need*
- *Establish pro-social activity and recovery support network*
- *Develop and/or maintain stable housing plan as approved by the VTC Team*
- *Develop and/or maintain employment, vocational and/or educational goals, if applicable*
- *Comply with restitution payment plan, if required*
- *Comply with community service plan of action, if required*

Additional Advancement Criteria:

- *Submit a phase-up request form, which must be approved by the VTC Team prior to phase advancement*
- *No alcohol or drug use for 45 consecutive days before phase advancement (Missed or diluted tests are considered positive)*

Phase 4: Maintenance Phase

Duration: Minimum of 90 days

The goal of Phase 4 is to continue the significant progress that has been made within the individualized treatment plan and to maintain recovery efforts with less monitoring.

Phase requirements:

- *Attend VTC monthly or as ordered by the Judge*
- *Maintain contact with monitoring agency as scheduled*
- *Attend all appointments with the VA and/or community providers*
- *No unexcused absences from scheduled services and appointments*
- *Attend 2 support groups per week*
- *Engage in pro-social activity and recovery support network*
- *Full compliance with random drug/alcohol testing*
- *Engage in criminal thinking program(s)*
- *Adaptive Habilitation- participant engages in program(s) according to assessed need (life skills, family support, trauma, parenting classes or other ancillary services)*
- *Develop and/or maintain a stable housing plan as approved by the VTC Team*
- *Develop and/or maintain employment, vocational and/or educational goals, if applicable*
- *Comply with restitution payment plan, if required*
- *Comply with community service plan of action, if required*
- *Check in with Veteran Mentor Program*

Additional Advancement Criteria:

- *Submit a phase-up request form, which must be approved by the VTC Team prior to phase advancement*
- *No drug or alcohol use for 60 consecutive days before phase advancement (missed or diluted tests are considered positive)*

Phase 5: Transition to Graduation

Duration: Minimum of 90 days

The goal of Phase 5 is continued stabilization within the individualized treatment plan and life circumstances. The participant must demonstrate a prosocial lifestyle and self-accountability.

Phase requirements:

- *Attend VTC monthly or as ordered by the Judge*
- *Maintain contact with monitoring agency as scheduled*
- *Attend all appointments with the VA and/or community providers*
- *Complete criminal thinking and adaptive habilitation programming- according to assessed needs*
- *No unexcused absences from scheduled services and appointments*
- *Attend 2 support groups per week*
- *Maintain pro-social activity and recovery support network*
- *Full compliance with random drug/alcohol testing*
- *Obtain and/or maintain stable housing as approved by the VTC Team*
- *Develop and/or maintain employment, vocation and/or educational goals, if applicable*
- *Comply with restitution payment plan, if required*
- *Complete community service requirement, if required*
- *Submit a continuing care or stabilization plan which outlines a plan to maintain therapeutic gains/recovery goals upon completion of legal requirements*
- *Complete VTC exit interview*
- *No drug or alcohol use for 90 consecutive days before graduation (missed or diluted tests are considered positive)*
- *If interested, speak with the Veterans Mentor Coordinator to determine suitability in becoming a mentor for the Milwaukee VTC*

Graduation Criteria:

- *Veterans must successfully complete the five phases of the VTC and be in the program for the requisite minimum period of time to be eligible for graduation.*
- *Any exceptions to the requirements must be approved by the VTC Team.*
- *Continuing care or stabilization plan must be approved by the VTC Team*
- *Veterans must be approved for graduation by the VTC Team*

***Milwaukee VTC Phases High Risk/Low Need
Supervision and Case Management Emphasis***

As a participant in the VTC, you must complete five phases of participation in order to graduate from the program.

The expected length of the program is a minimum of 12 months. The amount of time you will spend in the program depends upon your compliance and progress in the individual case plan. The requirements of each phase can be adjusted based on your performance in the program. Each phase consists of specified treatment objectives, therapeutic and rehabilitative activities and specific requirements.

****Note that in addition to phase requirements, the Judge and VTC Team reserve the right to set specific individual goals that should be accomplished before the next court appearance****

Phase 1: Orientation Phase

Duration: Minimum of 30 Days

The goal of Phase 1 is to develop an individualized case plan for participants, in collaboration with licensed clinicians. This phase focuses on stabilization, induction into treatment and/or services, and resolving conditions that are likely to interfere with retention and compliance with treatment.

Phase requirements:

- *Attend VTC weekly or as ordered by the Judge*
- *Obtain health insurance, if needed*
- *Maintain contact with monitoring agency as scheduled*
- *Attend all scheduled appointments with VA and/or community providers and follow recommendations and goal planning*
- *Participant engages in criminal thinking program(s) according to assessed need*
- *No unexcused absences from scheduled services and appointments*
- *Establish pro-social activity*

- *Full compliance with random drug/alcohol testing*
- *Check in with Veteran Mentor Program, at minimum one time*
- *Prepare and maintain a list of phone numbers for support, including your mentor and emergency contacts; review with assigned monitoring agency*
- *Address transportation, if needed*
- *Develop and/or maintain employment, vocational and/or educational goals, if applicable*
- *Develop and/or maintain stable housing plan as approved by the VTC Team*

Additional Advancement Criteria:

- *Submit a phase-up request form, which must be approved by the VTC Team prior to phase advancement*
- *No alcohol or drug use for 30 consecutive days before advancement*
(Missed or diluted tests are considered positive)

Phase 2: Stabilization Phase

Duration: Minimum of 60 days

The goal of Phase 2 is to demonstrate compliance with and progress in the individualized case plan. Participants will be expected to effectively utilize recovery and/or coping skills and actively apply it to daily life to obtain/maintain sobriety and/or therapeutic gains. This plan may need to be modified from time to time to address ongoing and recovery needs.

Phase requirements:

- *Attend VTC bi-monthly as ordered by the Judge*
- *Maintain contact with monitoring agency as scheduled*
- *Attend all appointments with the VA and/or community providers*
- *No unexcused absences from scheduled services and appointments*
- *Engage in criminal thinking program(s) according to assessed need*
- *Engage in pro-social activity*
- *Develop and/or maintain stable housing plan as approved by the VTC Team*
- *Develop and/or maintain employment, vocational and/or educational goals, if applicable*
- *Address financial stability, if applicable (budget assessment)*
- *Full compliance with random drug/alcohol testing*
- *Check in with Veteran Mentor program*

Additional Advancement Criteria:

- *Submit a phase-up request form, which must be approved by the VTC Team prior to phase advancement*
- *No drug or alcohol use for 60 days before advancement*
(Missed or diluted tests are considered positive)
- *If restitution is owed, draft a restitution payment plan*
- *If community service is required, draft a community service plan of action*

Phase 3: Advanced Practice Phase

Duration: Minimum of 90 days

The goal of Phase 3 is to demonstrate compliance with and progress in the individual case plan. Participants will be expected to effectively utilize recovery and/or therapeutic skills and actively apply it to daily life. The individualized case plan may continue to be modified from time to time.

Phase requirements:

- *Attend VTC monthly or as ordered by the Judge*
- *Maintain contact with monitoring agency as scheduled*
- *Attend all appointments with the VA and/or community providers*
- *No unexcused absences from scheduled services and appointments*
- *Full compliance with random drug/alcohol testing*
- *Engage in criminal thinking program(s) according to assessed need*
- *Maintain pro-social activity*
- *Adaptive Habilitation- participant engages in program(s) according to assessed need (life skills, family support, trauma, parenting classes or other ancillary services)*
- *Develop and/or maintain stable housing plan as approved by the VTC Team*

- *Develop and/or maintain employment, vocational and/or educational goals, if applicable*
- *Comply with restitution payment plan, if required*
- *Comply with community service plan of action, if required*

Additional Advancement Criteria:

- *Submit a phase-up request form, which must be approved by the VTC Team prior to phase advancement*
- *No alcohol or drug use for 90 consecutive days before phase advancement*
(Missed or diluted tests are considered positive)

Phase 4: Maintenance Phase

Duration: Minimum of 90 days

The goal of Phase 4 is to continue the significant progress that has been made within the individualized case plan with less monitoring.

Phase requirements:

- *Attend VTC monthly or as ordered by the Judge*
- *Maintain contact with monitoring agency as scheduled*
- *Attend all appointments with the VA and/or community providers*
- *No unexcused absences from scheduled services and appointments*
- *Full compliance with random drug/alcohol testing*
- *Engage in criminal thinking program(s) according to assessed need*
- *Maintain pro-social activity*
- *Engage in Adaptive Habilitation program(s) according to assessed need*
- *Develop and/or maintain a stable housing plan as approved by the VTC Team*
- *Develop and/or maintain employment, vocational and/or educational goals, if applicable*
- *Comply with restitution payment plan, if required*
- *Comply with community service plan of action, if required*

Additional Advancement Criteria:

- *Submit a phase-up request form, which must be approved by the VTC Team prior to phase advancement*
- *No drug or alcohol use for 90 consecutive days before phase advancement*
(Missed or diluted tests are considered positive)

Phase 5: Transition to Graduation

Duration: Minimum of 90 days

The goal of Phase 5 is continued stabilization within the individualized case plan and life circumstances.

The participant must demonstrate a prosocial lifestyle and self-accountability.

Phase requirements:

- *Attend VTC monthly or as ordered by the Judge*
- *Maintain contact with monitoring agency as scheduled*
- *Attend all appointments with the VA and/or community providers*
- *Complete criminal thinking and/or adaptive habilitation programming*
- *No unexcused absences from scheduled services and appointments*
- *Full compliance with random drug/alcohol testing*
- *Maintain pro-social activity*
- *Obtain and/or maintain stable housing as approved by the VTC Team*
- *Develop and/or maintain employment, vocational and/or educational goals, if applicable*
- *Comply with restitution payment plan, if required*
- *Complete community service requirement, if required*
- *Submit a continuing care or stabilization plan which outlines a plan to maintain therapeutic gains/recovery goals upon completion of legal requirements*
- *Complete VTC exit interview*
- *No drug or alcohol use for 90 consecutive days before graduation*
(Missed or diluted tests are considered positive)
- *If interested, speak with the Veterans Mentor Coordinator to determine suitability in becoming a mentor for the Milwaukee VTC*

Graduation Criteria:

- Veterans must successfully complete the five phases of the VTC and be in the program for the requisite minimum period of time to be eligible for graduation.
- Any exceptions to the requirements must be approved by the VTC Team.
- Continuing care or stabilization plan must be approved by the VTC Team.
- Veterans must be approved for graduation by the VTC Team.

Milwaukee VTC Phases (Low Risk/High Need)

Treatment Emphasis

As a participant in the VTC, you must complete five phases of participation in order to graduate from the program.

The expected length of the program is a minimum of 12 months. The amount of time you will spend in the program depends upon your compliance and progress in the individual case plan. The requirements of each phase can be adjusted based your performance in the program. Each phase consists of specified treatment objectives, therapeutic and rehabilitative activities and specific requirements.

****Note that in addition to phase requirements, the Judge and VTC Team reserve the right to set specific individual goals that should be accomplished before the next court appearance****

Phase 1: Orientation Phase

Duration: Minimum of 30 Days

The goal of Phase 1 is to develop an individualized case plan for participants, in collaboration with licensed clinicians. This phase focuses on stabilization, induction into treatment, and resolving conditions that are likely to interfere with retention and compliance with treatment

Phase requirements:

- *Attend VTC as ordered by the Judge-**Low Risk Track**Non-compliance calendar***
- *Obtain health insurance, if needed*
- *Maintain contact with monitoring agency as scheduled*
- *Attend all scheduled appointments with VA and/or community providers and follow recommendations and goal planning*
- *No unexcused absences from scheduled services and appointments*
- *Check in with Veteran Mentor Program, at minimum one time*
- *Full compliance with random drug/alcohol testing*
- *Prepare and maintain a list of phone numbers for support, including your mentor and emergency contacts*
- *Address transportation, if needed*
- *Identify housing needs or options and discuss medical and dental needs*

Additional Advancement Criteria:

- *Submit a phase-up request form, which must be approved by the VTC Team prior to phase advancement*
- *No alcohol or drug use for 14 consecutive days before advancement*
(Missed or diluted tests are considered positive)

Phase 2: Stabilization Phase

Duration: Minimum of 60 days

The goal of Phase 2 is to demonstrate compliance with and progress in the individualized treatment plan. Participants will be expected to effectively utilize recovery and/or coping skills and actively apply it to daily life to obtain/maintain sobriety and/or therapeutic gains. This plan may need to be modified from time to time to address ongoing and recovery needs.

Phase requirements:

- *Attend VTC as ordered by the Judge-** Low Risk Track**Non-compliance calendar***
- *Maintain contact with Monitoring agency as scheduled*
- *Attend all appointments with the VA and/or community providers*
- *No unexcused absences from scheduled services and appointments*
- *Attend 2 support groups per week*

- *Develop and/or maintain stable housing plan as approved by the VTC Team*
- *Address financial stability, if applicable (budget assessment)*
- *Full compliance with random drug/alcohol testing*
- *Check in with Veteran Mentor program*

Additional Advancement Criteria:

- *Submit a phase-up request form, which must be approved by the VTC Team prior to phase advancement*
- *No drug or alcohol use for 30 days before advancement (Missed or diluted tests are considered positive)*
- *If restitution is owed, draft a restitution payment plan*
- *If community service is required, draft a community service plan of action*

Phase 3: Advanced Practice Phase

Duration: Minimum of 90 days

The goal of Phase 3 is to demonstrate compliance with and progress in the individual treatment plan. Participants will be expected to effectively utilize recovery and/or therapeutic skills and actively apply it to daily life. The individualized treatment plan may continue to be modified from time to time.

Phase requirements:

- *Attend VTC as ordered by the Judge- ** Low Risk Track **Non-compliance calendar***
- *Maintain contact with monitoring agency as scheduled*
- *Attend all appointments with the VA and/or community providers*
- *No unexcused absences from scheduled services and appointments*
- *Attend 2 support groups per week*
- *Establish pro-social activity and recovery support network*
- *Full compliance with random drug/alcohol testing*
- *Adaptive Habilitation- participant engages in program(s) according to assessed need (life skills, family support, trauma, parenting classes or other ancillary services)*
- *Develop and/or maintain stable housing plan as approved by the VTC Team*
- *Develop and/or maintain employment, vocational and/or educational goals, if applicable*
- *Comply with restitution payment plan, if required*
- *Comply with community service plan of action, if required*

Additional Advancement Criteria:

- *Submit a phase-up request form, which must be approved by the VTC Team prior to phase advancement*
- *No alcohol or drug use for 45 consecutive days before phase advancement (Missed or diluted tests are considered positive)*

Phase 4: Maintenance Phase

Duration: Minimum of 90 days

The goal of Phase 4 is to continue the significant progress that has been made within the individualized treatment plan and to maintain recovery efforts.

Phase requirements:

- *Attend VTC as ordered by the Judge- ** Low Risk Track **Non-compliance calendar***
- *Maintain contact with monitoring agency as scheduled*
- *Attend all appointments with the VA and/or community providers*
- *No unexcused absences from scheduled services and appointments*
- *Attend 2 support groups per week*
- *Engage in pro-social activity and recovery support network*
- *Full compliance with random drug/alcohol testing*
- *Engage in Adaptive Habilitation program(s) according to assessed need*
- *Develop and/or maintain a stable housing plan as approved by the VTC Team*

- *Develop and/or maintain employment, vocational and/or educational goals, if applicable*
- *Comply with restitution payment plan, if required*
- *Comply with community service plan of action, if required*
- *Check in with Veteran Mentor Program*

Additional Advancement Criteria:

- *Submit a phase-up request form, which must be approved by the VTC Team prior to phase advancement*
- *No drug or alcohol use for 60 consecutive days before phase advancement*
(Missed or diluted tests are considered positive)

Phase 5: Transition to Graduation

Duration: Minimum of 90 days

The goal of Phase 5 is continued stabilization within the individualized treatment plan. The participant must demonstrate a prosocial lifestyle and self-accountability.

Phase requirements:

- *Attend VTC for Final Review or as ordered by the Judge- **Low Risk Track **Non-compliance calendar***
- *Maintain contact with monitoring agency as scheduled*
- *Attend all appointments with the VA and/or community providers*
- *No unexcused absences from scheduled services and appointments*
- *Attend 2 support groups per week*
- *Maintain pro-social activity and recovery support network*
- *Full compliance with random drug/alcohol testing*
- *Complete Adaptive Habilitation program(s)- according to assessed need*
- *Obtain and/or maintain stable housing as approved by the VTC Team*
- *Develop and/or maintain employment, vocational and/or educational goals, if applicable*
- *Comply with restitution payment plan, if required*
- *Complete community service requirement, if required*
- *Submit a continuing care or stabilization plan which outlines a plan to maintain therapeutic gains/recovery goals upon completion of legal requirements*
- *Complete VTC exit interview*
- *No drug or alcohol use for 90 consecutive days before graduation*
(Missed or diluted tests are considered positive)
- *If interested, speak with the Veterans Mentor Coordinator to determine suitability in becoming a mentor for the Milwaukee VTC.*

Graduation Criteria:

- *Veterans must successfully complete the five phases of the VTC and be in the program for the requisite minimum period of time to be eligible for graduation.*
- *Any exceptions to the requirements must be approved by the VTC Team.*
- *Continuing care or stabilization plan must be approved by the VTC Team*
- *Veterans must be approved for graduation by the VTC Team*

Milwaukee VTC Phases (High Risk/High Need)

OWI Track

Supervision and Treatment Emphasis

As a participant in the VTC, you must complete five phases in order to graduate from the program. The expected length of the program is a minimum of 12 months. The amount of time you will spend in the program depends upon the participant's progress and compliance in the individual case plan. The requirements in each phase can be adjusted based on the participant's performance in the program. Each phase consists of specified treatment objectives, therapeutic and rehabilitative activities and specific requirements.

****Note that in addition to phase requirements, the Judge and VTC Team reserve the right to set specific individual goals that should be accomplished before the next court appearance****

Phase 1: Orientation Phase

Duration: Minimum of 30 Days

The goal of Phase 1 is to develop an individualized case plan for VTC and treatment plan with AODA/Mental Health provider(s). This phase focuses on stabilization, induction into treatment, and resolving conditions that are likely to interfere with retention and compliance with treatment.

Phase requirements:

- *Attend VTC weekly or as scheduled by the Judge*
- *Obtain health insurance, if needed*
- *Maintain contact with monitoring agency as scheduled*
- *Attend all scheduled appointments with VA and/or community providers and follow recommendations and goal planning*
- *Full compliance with random drug/alcohol testing*
- *Comply with alcohol monitoring device*
- *Check in with Veteran Mentor Program, at minimum, one time*
- *Prepare and maintain a list of phone numbers for support, including your mentor and emergency contacts; review with assigned monitoring agency*
- *Develop and/or maintain employment, vocational and/or educational goals, if applicable*
- *Develop transportation plan*
- *Identify housing needs or options and discuss medical and dental needs*

Additional Advancement Criteria:

- *Contact Drivers Safety Plan (DSP) assessment agency to schedule assessment and establish payment plan, if applicable*
- *Submit a phase-up request form, which must be approved by the VTC Team prior to phase advancement*
- *No alcohol or drug use for 14 consecutive days before advancement
(Missed or diluted tests are considered positive)*

Phase 2: Stabilization Phase

Duration: Minimum of 60 days

The goal of Phase 2 is to demonstrate compliance with and progress in the individualized treatment plan. Participants will be expected to effectively utilize recovery and/or coping skills and actively apply it to daily life to obtain/maintain sobriety and/or therapeutic gains. This plan may need to be modified from time to time to address ongoing and recovery needs.

Phase requirements:

- *Attend VTC bi-monthly or as ordered by the Judge*
- *Maintain contact with monitoring agency as scheduled*
- *Attend all appointments with the VA and/or community providers*
- *No unexcused absences from scheduled services and appointments*
- *Attend 2 support groups per week*
- *Develop and/or maintain stable housing plan as approved by the VTC Team*
- *Develop and/or maintain employment, vocational or educational goals, if applicable*
- *Address financial stability, if applicable (budget assessment)*
- *Full compliance with random drug/alcohol testing*
- *Continue to comply with alcohol monitoring device*
- *Follow transportation plan*
- *Complete Drivers Safety Plan assessment and continue to comply with payment plan, if applicable*
- *Check in with Veteran Mentor program*

Additional Advancement Criteria:

- *Submit a phase-up request form, which must be approved by the VTC Team prior to phase advancement*

- *No drug or alcohol use for 30 days before advancement
(Missed or diluted tests are considered positive)*
- *If restitution is owed, draft a restitution payment plan*
- *If community service is required, draft a community service plan of action*

Phase 3: Advanced Practice Phase

Duration: Minimum of 90 days

The goal of Phase 3 is to demonstrate compliance with and progress in the individual treatment plan. Participants will be expected to effectively utilize recovery and/or therapeutic skills and actively apply it to daily life. They must identify pro-social activities they feel are beneficial to their needs. The individualized treatment plan may continue to be modified from time to time.

Phase requirements:

- *Attend VTC monthly or as ordered by the Judge*
- *Maintain contact with monitoring agency as scheduled*
- *Attend all appointments with the VA and/or community providers*
- *No unexcused absences from scheduled services and appointments*
- *Attend 2 support groups per week*
- *Full compliance with random drug/alcohol testing*
- *Continue to comply with alcohol monitoring device*
- *Follow Drivers Safety Plan (DSP) and continue to comply with payment plan, if applicable*
- *Continue to follow transportation plan*
- *Participant begins criminal thinking program(s) according to assessed need*
- *Establish pro-social activity and recovery support network*
- *Develop and/or maintain stable housing plan as approved by the VTC Team*
- *Develop and/or maintain employment, vocational and/or educational goals, if applicable*
- *Comply with restitution payment plan, if required*
- *Comply with community service plan of action, if required*

Additional Advancement Criteria:

- *Submit a phase-up request form, which must be approved by the VTC Team prior to phase advancement*
- *No alcohol or drug use for 45 consecutive days before phase advancement
(Missed or diluted tests are considered positive)*

Phase 4: Maintenance Phase

Duration: Minimum of 90 days

The goal of Phase 4 is to continue the significant progress that has been made within the individualized treatment plan and to maintain recovery efforts with less monitoring.

Phase requirements:

- *Attend VTC monthly or as ordered by the Judge*
- *Maintain contact with monitoring agency as scheduled*
- *Attend all appointments with the VA and/or community providers*
- *No unexcused absences from scheduled services and appointments*
- *Attend 2 support groups per week*
- *Engage in pro-social activity and recovery support network*
- *Full compliance with random drug/alcohol testing*
- *Continue to follow Drivers Safety Plan (DSP)*
- *Engage in criminal thinking program(s) according to assessed need*
- *Adaptive Habilitation- participant engages in program(s) according to assessed need (life skills, family support, trauma, parenting classes or other ancillary services)*
- *Develop and/or maintain a stable housing plan as approved by the VTC Team*

- *Develop and/or maintain employment, vocational and/or educational goals, if applicable*
- *Continue to follow transportation plan*
- *Comply with restitution payment plan, if required*
- *Comply with community service plan of action, if required*
- *Check in with Veteran Mentor Program*

Additional Advancement Criteria:

- *Submit a phase-up request form, which must be approved by the VTC Team prior to phase advancement*
- *No drug or alcohol use for 60 consecutive days before phase advancement (missed or diluted tests are considered positive)*

Phase 5: Transition to Graduation

Duration: Minimum of 90 days

The goal of Phase 5 is continued stabilization within the individualized treatment plan and life circumstances. The participant must demonstrate a prosocial lifestyle and self-accountability.

Phase requirements:

- *Attend VTC monthly or as ordered by the Judge*
- *Maintain contact with monitoring agency as scheduled*
- *Attend all appointments with the VA and/or community providers*
- *Complete criminal thinking and adaptive habilitation programming- according to assessed needs*
- *No unexcused absences from scheduled services and appointments*
- *Attend 2 support groups per week*
- *Maintain pro-social activity and recovery support network*
- *Full compliance with random drug/alcohol testing*
- *Continue to follow Drivers Safety Plan (DSP)*
- *Obtain and/or maintain stable housing as approved by the VTC Team*
- *Develop and/or maintain employment, vocational and/or educational goals, if applicable*
- *Continue to follow transportation plan*
- *Comply with restitution payment plan, if required*
- *Complete community service requirement, if required*
- *Submit a continuing care or stabilization plan which outlines a plan to maintain therapeutic gains/recovery goals upon completion of legal requirements*
- *Complete VTC exit interview*
- *No drug or alcohol use for 90 consecutive days before graduation (missed or diluted tests are considered positive)*
- *If interested, speak with the Veterans Mentor Coordinator to determine suitability in becoming a mentor for the Milwaukee VTC*

Graduation Criteria:

- *Veterans must successfully complete the five phases of the VTC and be in the program for the requisite minimum period of time to be eligible for graduation.*
- *Any exceptions to the requirements must be approved by the VTC Team.*
- *Continuing care or stabilization plan must be approved by the VTC Team*
- *Veterans must be approved for graduation by the VTC Team*

Milwaukee VTC Phases (High Risk/Low Need)

OWI Track

Supervision and Case Management Emphasis

As a participant in the VTC, you must complete five phases in order to graduate from the program. The expected length of the program is a minimum of 12 months. The amount of time you will spend in the program depends upon the participant's progress and compliance in the individual case plan. The requirements in each phase can be

adjusted based on the participant's performance in the program. Each phase consists of specified treatment objectives, therapeutic and rehabilitative activities and specific requirements.

****Note that in addition to phase requirements, the Judge and VTC Team reserve the right to set specific individual goals that should be accomplished before the next court appearance****

Phase 1: Orientation Phase

Duration: Minimum of 30 Days

The goal of Phase 1 is to develop an individualized case plan for VTC and treatment plan with AODA/Mental Health provider(s). This phase focuses on stabilization, induction into treatment, and resolving conditions that are likely to interfere with retention and compliance with treatment.

Phase requirements:

- *Attend VTC weekly or as scheduled by the Judge*
- *Obtain health insurance, if needed*
- *Maintain contact with monitoring agency as scheduled*
- *Attend all scheduled appointments with VA and/or community providers and follow recommendations and goal planning*
- *Full compliance with random drug/alcohol testing*
- *Comply with alcohol monitoring device*
- *Participant engages in criminal thinking program(s) according to assessed need*
- *No unexcused absences from scheduled services and appointments*
- *Establish pro-social activity*
- *Check in with Veteran Mentor Program, at minimum, one time*
- *Prepare and maintain a list of phone numbers for support, including your mentor and emergency contacts; review with assigned monitoring agency*
- *Develop and/or maintain employment, vocational and/or educational goals*
- *Develop and/or maintain stable housing plan as approved by the VTC Team*
- *Develop transportation plan*

Additional Advancement Criteria:

- *Contact Drivers Safety Plan (DSP) assessment agency to schedule assessment and establish payment plan, if applicable*
- *Submit a phase-up request form, which must be approved by the VTC Team prior to phase advancement*
- *No alcohol or drug use for 30 consecutive days before advancement (Missed or diluted tests are considered positive)*

Phase 2: Stabilization Phase

Duration: Minimum of 60 days

The goal of Phase 2 is to demonstrate compliance with and progress in the individualized treatment plan. Participants will be expected to effectively utilize recovery and/or coping skills and actively apply it to daily life to obtain/maintain sobriety and/or therapeutic gains. This plan may need to be modified from time to time to address ongoing and recovery needs.

Phase requirements:

- *Attend VTC bi-monthly or as ordered by the Judge*
- *Maintain contact with monitoring agency as scheduled*
- *Attend all appointments with the VA and/or community providers*
- *No unexcused absences from scheduled services and appointments*
- *Engage in criminal thinking program(s) according to assessed need*
- *Engage in pro-social activity*
- *Develop and/or maintain stable housing plan as approved by the VTC Team*
- *Develop and/or maintain employment, vocational or educational goals, if applicable*
- *Address financial stability, if applicable (budget assessment)*
- *Full compliance with random drug/alcohol testing*
- *Continue to comply with alcohol monitoring device*
- *Follow transportation plan*

- Complete Drivers Safety Plan assessment and continue to comply with payment plan, if applicable
- Check in with Veteran Mentor program

Additional Advancement Criteria:

- Submit a phase-up request form, which must be approved by the VTC Team prior to phase advancement
- No drug or alcohol use for 60 days before advancement
(Missed or diluted tests are considered positive)
- If restitution is owed, draft a restitution payment plan
- If community service is required, draft a community service plan of action

Phase 3: Advanced Practice Phase

Duration: Minimum of 90 days

The goal of Phase 3 is to demonstrate compliance with and progress in the individual treatment plan. Participants will be expected to effectively utilize recovery and/or therapeutic skills and actively apply it to daily life. They must identify pro-social activities they feel are beneficial to their needs. The individualized treatment plan may continue to be modified from time to time.

Phase requirements:

- Attend VTC monthly or as ordered by the Judge
- Maintain contact with monitoring agency as scheduled
- Attend all appointments with the VA and/or community providers
- No unexcused absences from scheduled services and appointments
- Maintain pro social activity
- Full compliance with random drug/alcohol testing
- Continue to comply with alcohol monitoring device
- Engage in criminal thinking program(s) according to assessed need
- Follow Drivers Safety Plan and continue to comply with payment plan, if applicable
- Continue to follow transportation plan
- Adaptive Habilitation- participant engages in program(s) according to assessed need (life skills, family support, trauma, parenting classes or other ancillary services)
- Develop and/or maintain stable housing plan as approved by the VTC Team
- Develop and/or maintain employment, vocational and/or educational goals, if applicable
- Comply with restitution payment plan, if required
- Comply with community service plan of action, if required

Additional Advancement Criteria:

- Submit a phase-up request form, which must be approved by the VTC Team prior to phase advancement
- No alcohol or drug use for 90 consecutive days before phase advancement
(Missed or diluted tests are considered positive)

Phase 4: Maintenance Phase

Duration: Minimum of 90 days

The goal of Phase 4 is to continue the significant progress that has been made within the individualized treatment plan and to maintain recovery efforts with less monitoring.

Phase requirements:

- Attend VTC monthly or as ordered by the Judge
- Maintain contact with monitoring agency as scheduled
- Attend all appointments with the VA and/or community providers
- No unexcused absences from scheduled services and appointments
- Maintain pro-social activity
- Full compliance with random drug/alcohol testing
- Continue to follow Drivers Safety Plan (DSP)
- Engage in criminal thinking program(s) according to assessed need
- Engage in Adaptive Habilitation program(s) according to assessed need
- Develop and/or maintain a stable housing plan as approved by the VTC Team

- *Develop and/or maintain employment, vocational and/or educational goals, if applicable*
- *Continue to follow transportation plan*
- *Comply with restitution payment plan, if required*
- *Comply with community service plan of action, if required*
- *Check in with Veteran Mentor Program*

Additional Advancement Criteria:

- *Submit a phase-up request form, which must be approved by the VTC Team prior to phase advancement*
- *No drug or alcohol use for 90 consecutive days before phase advancement (missed or diluted tests are considered positive)*

Phase 5: Transition to Graduation

Duration: Minimum of 90 days

The goal of Phase 5 is continued stabilization within the individualized treatment plan and life circumstances. The participant must demonstrate a prosocial lifestyle and self-accountability.

Phase requirements:

- *Attend VTC monthly or as ordered by the Judge*
- *Maintain contact with monitoring agency as scheduled*
- *Attend all appointments with the VA and/or community providers*
- *Complete criminal thinking and adaptive habilitation programming- according to assessed needs*
- *No unexcused absences from scheduled services and appointments*
- *Maintain pro-social activity*
- *Full compliance with random drug/alcohol testing*
- *Continue to follow Drivers Safety Plan (DSP)*
- *Obtain and/or maintain stable housing as approved by the VTC Team*
- *Develop and/or maintain employment, vocational and/or educational goals, if applicable*
- *Continue to follow transportation plan*
- *Comply with restitution payment plan, if required*
- *Complete community service requirement, if required*
- *Submit a continuing care or stabilization plan which outlines a plan to maintain therapeutic gains/recovery goals upon completion of legal requirements*
- *Complete VTC exit interview*
- *No drug or alcohol use for 90 consecutive days before graduation (missed or diluted tests are considered positive)*
- *If interested, speak with the Veterans Mentor Coordinator to determine suitability in becoming a mentor for the Milwaukee VTC*

Graduation Criteria:

- *Veterans must successfully complete the five phases of the VTC and be in the program for the requisite minimum period of time to be eligible for graduation.*
- *Any exceptions to the requirements must be approved by the VTC Team.*
- *Continuing care or stabilization plan must be approved by the VTC Team*
- *Veterans must be approved for graduation by the VTC Team*

Milwaukee VTC Phases (Low Risk/High Need)

OWI Track

Treatment Emphasis

As a participant in the VTC, you must complete five phases of participation in order to graduate from the program.

The expected length of the program is a minimum of 12 months. The amount of time you will spend in the program depends upon your compliance and progress in the individual case plan. The requirements of each phase can be adjusted based your performance in the program. Each phase consists of specified treatment objectives, therapeutic and rehabilitative activities and specific requirements.

****Note that in addition to phase requirements, the Judge and VTC Team reserve the right to set specific individual goals that should be accomplished before the next court appearance****

Phase 1: Orientation Phase

Duration: Minimum of 30 Days

The goal of Phase 1 is to develop an individualized case plan for participants, in collaboration with licensed clinicians. This phase focuses on stabilization, induction into treatment, and resolving conditions that are likely to interfere with retention and compliance with treatment

Phase requirements:

- *Attend VTC as ordered by the Judge- **Low Risk Track**Non-compliance calendar***
- *Obtain health insurance, if needed*
- *Maintain contact with monitoring agency as scheduled*
- *Attend all scheduled appointments with VA and/or community providers and follow recommendations and goal planning*
- *No unexcused absences from scheduled services and appointments*
- *Comply with alcohol monitoring device*
- *Full compliance with random drug/alcohol testing*
- *Prepare and maintain a list of phone numbers for support, including your mentor and emergency contacts*
- *Develop and/or maintain employment, vocational and/or educational goals*
- *Develop transportation plan*
- *Check in with Veteran Mentor Program, at minimum one time*
- *Identify housing needs or options and discuss medical and dental needs*

Additional Advancement Criteria:

- *Contact Drivers Safety Plan (DSP) assessment agency to schedule assessment and establish payment plan, if applicable*
- *Submit a phase-up request form, which must be approved by the VTC Team prior to phase advancement*
- *No alcohol or drug use for 14 consecutive days before advancement*
(Missed or diluted tests are considered positive)

Phase 2: Stabilization Phase

Duration: Minimum of 60 days

The goal of Phase 2 is to demonstrate compliance with and progress in the individualized treatment plan. Participants will be expected to effectively utilize recovery and/or coping skills and actively apply it to daily life to obtain/maintain sobriety and/or therapeutic gains. This plan may need to be modified from time to time to address ongoing and recovery needs.

Phase requirements:

- *Attend VTC as ordered by the Judge- **Low Risk Track **Non-compliance calendar***
- *Maintain contact with Monitoring agency as scheduled*
- *Attend all appointments with the VA and/or community providers*
- *No unexcused absences from scheduled services and appointments*
- *Attend 2 support groups per week*
- *Develop and/or maintain stable housing plans as approved by the VTC Team*
- *Develop and/or maintain employment, vocational or educational goals, if applicable*
- *Address financial stability, if applicable (budget assessment)*
- *Full compliance with random drug/alcohol testing*
- *Continue to comply with alcohol monitoring device*
- *Follow transportation plan*
- *Follow Drivers Safety Plan (DSP) and continue to comply with payment plan, if applicable*
- *Check in with Veteran Mentor program*

Additional Advancement Criteria:

- *Submit a phase-up request form, which must be approved by the VTC Team prior to phase advancement*
- *No drug or alcohol use for 30 days before advancement*
(Missed or diluted tests are considered positive)
- *If restitution is owed, draft a restitution payment plan*

- *If community service is required, draft a community service plan of action*

Phase 3: Advanced Practice Phase

Duration: Minimum of 90 days

The goal of Phase 3 is to demonstrate compliance with and progress in the individual treatment plan. Participants will be expected to effectively utilize recovery and/or therapeutic skills and actively apply it to daily life. The individualized treatment plan may continue to be modified from time to time.

Phase requirements:

- *Attend VTC as ordered by the Judge- **Low Risk Track **Non-compliance calendar***
- *Maintain contact with monitoring agency as scheduled*
- *Attend all appointments with the VA and/or community providers*
- *No unexcused absences from scheduled services and appointments*
- *Attend 2 support groups per week*
- *Establish pro-social activity and recovery support network*
- *Full compliance with random drug/alcohol testing*
- *Continue to comply with alcohol monitoring device*
- *Adaptive Habilitation- participant engages in program(s) according to assessed need (life skills, family support, trauma, parenting classes or other ancillary services)*
- *Develop and/or maintain stable housing plan as approved by the VTC Team*
- *Develop and/or maintain employment, vocational and/or educational goals, if applicable*
- *Continue to follow transportation plan*
- *Continue to follow Drivers Safety Plan (DSP) and comply with payment plan, if applicable*
- *Comply with restitution payment plan, if required*
- *Comply with community service plan of action, if required*

Additional Advancement Criteria:

- *Submit a phase-up request form, which must be approved by the VTC Team prior to phase advancement*
- *No alcohol or drug use for 45 consecutive days before phase advancement (Missed or diluted tests are considered positive)*

Phase 4: Maintenance Phase

Duration: Minimum of 90 days

The goal of Phase 4 is to continue the significant progress that has been made within the individualized treatment plan and to maintain recovery efforts.

Phase requirements:

- *Attend VTC as ordered by the Judge- **Low Risk Track **Non-compliance calendar***
- *Maintain contact with monitoring agency as scheduled*
- *Attend all appointments with the VA and/or community providers*
- *No unexcused absences from scheduled services and appointments*
- *Attend 2 support groups per week*
- *Engage in pro-social activity and recovery support network*
- *Full compliance with random drug/alcohol testing*
- *Engage in Adaptive Habilitation program(s) according to assessed need*
- *Develop and/or maintain a stable housing plan as approved by the VTC Team*
- *Develop and/or maintain employment, vocational and/or educational goals, if applicable*
- *Continue to follow transportation plan*
- *Continue to follow Drivers Safety Plan (DSP)*
- *Comply with restitution payment plan, if required*
- *Comply with community service plan of action, if required*
- *Check in with Veteran Mentor Program*

Additional Advancement Criteria:

- *Submit a phase-up request form, which must be approved by the VTC Team prior to phase advancement*
- *No drug or alcohol use for 60 consecutive days before phase advancement (Missed or diluted tests are considered positive)*

Phase 5: Transition to Graduation

Duration: Minimum of 90 days

The goal of Phase 5 is continued stabilization within the individualized treatment plan. The participant must demonstrate a prosocial lifestyle and self-accountability.

Phase requirements:

- *Attend VTC for Final Review or as ordered by the Judge- **Low Risk Track **Non-compliance calendar***
- *Maintain contact with monitoring agency as scheduled*
- *Attend all appointments with the VA and/or community providers*
- *No unexcused absences from scheduled services and appointments*
- *Attend 2 support groups per week*
- *Maintain pro-social activity and recovery support network*
- *Full compliance with random drug/alcohol testing*
- *Complete Adaptive Habilitation program(s)- according to assessed need*
- *Obtain and/or maintain stable housing as approved by the VTC Team*
- *Develop and/or maintain employment, vocational and/or educational goals, if applicable*
- *Continue to follow transportation plan*
- *Continue to follow Drivers Safety Plan (DSP)*
- *Comply with restitution payment plan, if required*
- *Complete community service requirement, if required*
- *Submit a continuing care or stabilization plan which outlines a plan to maintain therapeutic gains/recovery goals upon completion of legal requirements*
- *Complete VTC exit interview*
- *No drug or alcohol use for 90 consecutive days before graduation (Missed or diluted tests are considered positive)*
- *If interested, speak with the Veterans Mentor Coordinator to determine suitability in becoming a mentor for the Milwaukee VTC.*

Graduation Criteria:

- Veterans must successfully complete the five phases of the VTC and be in the program for the requisite minimum period of time to be eligible for graduation.
- Any exceptions to the requirements must be approved by the VTC Team.
- Continuing care or stabilization plan must be approved by the VTC Team
- Veterans must be approved for graduation by the VTC Team

APPENDIX C: Determine Behavior Characteristics

The grids below give recommended response levels based on the participant's goals and behaviors. If you are determining positive behaviors that you want to encourage, follow the Graduated Incentives grid. If you are determining negative behaviors that you want to discourage, follow the Graduated Sanctions grid. To use the chart below:

- Determine if the behavior is proximal or distal and frequency of behavior (the rows)
- Determine severity of behavior (the columns)
- The intersection will determine the recommended response level (low, medium, high)

Graduated Incentives					Graduated Sanctions				
Severity of Behavior					Severity of Behavior				
		Participation Behavior	Engagement Behavior	Pro-Social Behavior			Participation Risk	Sobriety Risk	Public Safety Risk
Proximal	First few times behavior is displayed	Medium	Medium/High	High	Proximal	First few times behavior is displayed	Low	Low/Medium	Medium
	Behavior is becoming more frequent	Medium/Low	Medium/Low	Medium/High		Behavior is becoming more frequent	Low/Medium	Medium	High
	Behavior is being consistently displayed	Low	Low	Medium		Behavior is being consistently displayed	Medium	Medium/High	High
Distal	First few times behavior is displayed	Medium/High	High	High	Distal	First few times behavior is displayed	Low	Low	Medium
	Behavior is becoming more frequent	Medium	Medium	Medium/High		Behavior is becoming more frequent	Low	Low/Medium	Medium/High
	Behavior is being consistently displayed	Low	Medium/Low	Medium/Low		Behavior is being consistently displayed	Low/Medium	Medium	High

Factors Influencing Response Level	
Mitigating Factors	Aggravating Factors
<ul style="list-style-type: none"> Lack of compliance due to physical or mental impairment, as validated by a medical professional Actively and consistently has demonstrated positive engagement and progress with treatment court goals Higher level sanction would significantly de-stabilize positive adjustment Extenuating personal circumstances/significant life stressors Time span between violation and discovery is substantial Engaged in self-correcting behavior specific to the violation on own volition Accepting full responsibility for actions/honesty Coercion/duress/self-defense Responsivity needs influencing behavior 	<ul style="list-style-type: none"> Violation is directly related to current offense Continued pattern of previous criminal behavior Vulnerability of victim or others Extreme cruelty or injury to victim or others Weapon or implied weapon usage Evidence of escalating mental health symptoms and/or drug/alcohol addiction Chronic pattern of violations Escalating pattern of violence Critical threat to self, participant or community safety

APPENDIX D: Prosocial and Non-Compliance Matrix

Suggested Response	NEGATIVE	BEHAVIOR	POSITIVE	Suggested Response
<p>ACCOUNTABILITY RESPONSES</p> <ul style="list-style-type: none"> •Reset sobriety date •Delay phase up •Review Participant contract/Program Conditions •Verbal Admonishment •Increased Communication & Reminders •Adjust Reporting Schedule •Case Staffing <p>BEHAVIORAL CHANGING RESPONSES</p> <ul style="list-style-type: none"> •Joint Problem Solving Sessions •Reflective Writing Assignment •Case Staffing •Reassess Counseling/Treatment plan •Case Management intervention 	<ul style="list-style-type: none"> •Positive drug test/PBT/SCRAM with honesty •Insufficient/Diluted UA sample •Refusal to follow UA protocol •Missed Treatment appointment or other appointments which are part of case plan •Disruptive behavior •Late to appointment without adequate explanation •Failure to present physician disclosure form, meeting verification and job search forms •Failure to notify parties of changes in address and contact information •Failure to report police contact •Failure to develop a budget plan •Lack of steps to develop positive(sober) activities 	<p>L O W</p>	<ul style="list-style-type: none"> •Attendance at all court hearings •Report for scheduled drug tests; be punctual for drug tests and office visits; submit a valid UA •Attend all appointments; arrive on time; notify providers of tardiness or absence; make-up missed appointment in a timely manner •Attend DTC orientation/WRAP groups •Obtain a sponsor/mentor •Participate in a positive (sober) leisure activity •Provide requested verifications and physician disclosure forms •Work with CM to locate secure housing; report address/phone change •Identify issues and needs re: family and other relationships •Identify educational/employment needs •Develop a budget 	<ul style="list-style-type: none"> •Verbal praise and affirmation •Applause in court •Points toward fishbowl •Note card with message •Awesome Jar •Other individualized incentives
<p>ACCOUNTABILITY RESPONSES</p> <p>Any low responses plus:</p> <ul style="list-style-type: none"> •Increased Reporting Schedule •Increase frequency of UA/PBT testing <p>BEHAVIORAL CHANGE RESPONSES</p> <p>Any low responses plus:</p> <ul style="list-style-type: none"> •Revision of Treatment plan/relapse prevention plan/case managements plan •Case Staffing •Bring Before the Court •Execute a Behavioral Contract •Mandate attendance at Self Help Groups •Cognitive Intervention •Community Service 	<ul style="list-style-type: none"> •Missed/refusal or dishonest positive drug/PBT/SCRAM •Failure to engage in treatment •Report of unacceptable behavior •Failure to report new arrest •Failure to attend support groups •Failure to perform assigned tasks after staffing •Continued association with drug users/ unhealthy relationships •Failure to develop support system •Failure to take steps to obtain income/secure housing •Failure to take steps to secure funding for mental or physical health needs, failure to take medications as prescribed or to follow through with medical plan for mental or physical health issues •Failure to comply with restitution plan •Failure to take steps to improve literacy/education/vocational training •Repeated low violations (2+) 	<p>M O D E R A T E</p>	<ul style="list-style-type: none"> •Clean UA/PBT; no missed, refusal or dishonest positive UA/PBT/SCRAM •Engage in treatment; develop support system; attend support groups; complete WRAP with plan; Ph V •Association with pro-social peers; positive leisure activities; sponsor/mentor •Comply with court orders and directives; submit phase up letters and written assignments •Live in drug free housing; follow housing rules •Comply Restitution/Fine/child support payment plan •Positive report from 3rd party •Medication and treatment Compliance •Take steps to improve education/ vocation and employment skills •Develop plan to address family/marital issues 	<p>Any of the above responses</p> <ul style="list-style-type: none"> •Sobriety tokens 30, 60, 90 days •Certificate of Accomplishment •Fish Bowl draw •Person of the Week •Early call on docket •All-Star Board •Permission to travel •Donated Gifts •Positive note from team
<p>ACCOUNTABILITY RESPONSES</p> <p>Any low or moderate responses plus:</p> <ul style="list-style-type: none"> •Immediate notification of DTC team •Jail sanction •Earlier Court Date/Bench Warrant Issued •Revocation/Termination of Agreement •Add GPS Monitoring/SCRAM or additional conditions such as curfew, house arrest no contact order •Amend DTC agreement to include additional charges <p>BEHAVIORAL CHANGE RESPONSES</p> <p>Any low or moderate responses plus:</p> <ul style="list-style-type: none"> •Case Staffing 	<ul style="list-style-type: none"> •Tampered or diluted UA/SCRAM •Violation of GPS conditions •Dishonest positive UA/PBT/SCRAM when on vitrol •Continued substance use while on vitrol •Failure to actively participate in treatment after repeated positive drug/alcohol tests •Pattern of failure to attend treatment/support groups/recovery support services •Any new criminal charge(s) •Discharge from/leaving housing/treatment AMA •Failure to complete a violations response •Missed court appearance •Violation of no contact order/stay away order •Repeated moderate violations (2+) 	<p>H I E N</p>	<ul style="list-style-type: none"> •Demonstrate use of recovery skills, pattern of continued sobriety, active engagement in recovery activities and/or taking a leadership role in recovery activity or prosocial activity •Maintain healthy support system, active engagement in healthy, prosocial activities, peers and relationships. Active engagement in Phase V •Demonstrate good problem solving, coping and decision making skills •Maintenance of safe, drug free housing; employment; class and job training attendance •Active participation in mental health counseling; healthy pain management regime; and demonstrate self-efficacy in physical and mental health 	<p>Any of the above responses</p> <ul style="list-style-type: none"> •Phase up •Decreased Frequency/Level of Reporting •Positive Feedback to Court •Recognition Ceremony in Court